INVOICE

Name
Address
Phone #
DATE:

TO: CA Afterschool Network
University of CA, Davis
One Shields Ave, TB 206
Davis, CA 95616

Deliverables

This invoice is for Mentors in the Peer-to-Peer Mentor Project that sent in an invoice for ½ of their payment earlier in the year. This invoice is for the second ½ of payment in the project. If you have not yet submitted an invoice in the project, please utilize the other mentor invoice for full payment in the project.

☐ **Documented regular communication between all mentees** (Print out the mentee log from your Ed-Tech Profile that outlines your communication schedule for each mentee or list your communication for each mentee on a Mentor Deliverables Completion form).

☐ **Documentation on completed site visits** (Print out the mentee log from your Ed-Tech Profile that outlines your communication schedule for each mentee or list your communication for each mentee on a Mentor Deliverables Completion form).

☐ **Complete post survey on Ed-Tech Profile** (print out your profile home page that indicates this step has been completed)

☐ **Submit Your Mentees One page report "What I got out of the mentor program"** (submit copies of this one page report)

☐ **Documentation on mentee progress in the project**

TOTAL AMOUNT DUE To Mentor upon Completion of above deliverables - $350.00

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Signature Date

Sign invoice and submit with Mentor Deliverables Completion Forms and printouts from Ed-Tech Profile via fax to Lenora Bruce at 530-752-6135 or email to labruce@ucdavis.edu