



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# 21<sup>st</sup> Century Community Learning Center Webinar

**Session 1: 10:00 am – 12:00 pm**

After School Safety and Enrichment  
for Teens (ASSETs) Program

**Session 2: 1:00 pm – 3:00 pm**

21<sup>st</sup> Century Community Learning Center  
Elementary/Middle and Junior High Program



# Request for Application (RFA)

## **21<sup>st</sup> Century Community Learning Centers (CCLC) Elementary/Middle and Junior High Programs**

2011/12 – Cohort 7



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# I. Critical Dates for the RFA



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Critical Dates

- **Grant Application** **December 9**  
**Due to CDE by 5 p.m.**
- **Webinar** **October 21**
- **Submit Intent to Apply** **October 28**
- **Reader's Conference** **February 13–17**
- **Initial Posting of Awards** **April 10**
- **Appeals due to CDE** **April 20**
- **Final Funding Announcement** **June 1**



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## II. Overview



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# Who May Apply?

- **Local education agencies (LEAs)**
- **Public or private entities**
  - State colleges and universities
  - City and county government agencies
  - Nonprofit agencies
  - Community-based organizations
  - Faith-based organizations
  - Private entities, including private schools
  - For profit corporations
  - Consortia of two or more schools, agencies, or organizations.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Schools in the Applications

- **An eligible school may be included in only one application**
  - Approval and signatures of each school principal and LEA Superintendent are required for all public schools – with the exception of direct-funded charter schools.
- **More than one eligible school may be included in an application**



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Eligibility

Per federal eligibility requirements, entities may apply only if they propose to serve **primarily** students from schools that meet one or both of the following:

- Schools eligible for Title I Schoolwide programs (applications including **public** schools)
- Schools that serve a high percentage (40% or more) students from low-income families (applications including **private** schools)



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Eligibility (continued)

- Title I Schoolwide Program
  - Web site to verify whether a public school meets the free or reduced price meals (FRPM) criteria is <http://data1.cde.ca.gov/dataquest>.
- Faith-Based Organizations
  - Funds must be used solely for the purposes of the 21<sup>st</sup> CCLC program.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Eligibility (continued)

- Private Schools
  - Eligible for funding through the 21<sup>st</sup> CCLC grant
  - Not eligible for the Title I Schoolwide Program
  - Must serve a high percentage (40 percent or more) of students from low income families.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Eligibility (continued)

- **Current Grantees**
    - Eligible to compete for additional funds of up to \$112,500 for elementary schools and \$150,000 for middle/junior high schools.
    - New funds must be expended consistent with the 21<sup>st</sup> CCLC requirements and must be used only to supplement, not \*supplant, any other federal, state, or local dollars available to support activities.
- \*Supplant is defined as using the grant to ‘replace’ funding for a program that has been cut or that should be funded as part of the core function of the applicant agency.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Eligibility (continued)

Current grantees may compete for funds to:

- Expand program services to additional eligible schools that have not been previously funded.
- Add students at a program site currently being served through an ASES or 21<sup>st</sup> CCLC program grant.

**Note:** Program attendance for ASES grantees must be at a maximum capacity prior to utilizing 21<sup>st</sup> CCLC grant funds.

- Add a supplemental component



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Eligibility (continued)

- Currently funded 21<sup>st</sup> CCLC program grantees may apply for funds to continue those programs that will be ending in 2012.  
**Note:** Grantees with grants expiring in 2012 are not assured of continued funding and must compete for funds with all other applicants to the program.
- ASES grantees may compete for funds to add a supplemental component to an existing ASES Program.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Entities Serving Preschool Students

- Younger children who will become students in the schools being served may participate in program activities designed to get them ready to succeed in school.
- Activities targeting prekindergarten children and adult family members may take place during regular school hours.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Public Notice

- Each applicant must provide notice to the community to be served by the 21<sup>st</sup> CCLC Program of the intent to submit an application.
- Options to provide notice include:
  - Post a notice in the local newspaper
  - Use a parent/community newsletter or an electronic notice on the applicant's Web site.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## III. Funding



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

- Grants are available on a competitive basis through this RFA to serve elementary/middle and junior high school students in kindergarten through grade nine.
- Applicants awarded will receive a 5-year grant allocated in annual increments.
- Each year's funding will depend on the availability of federal funds and the CDE's ability to expend the funds based on allocation through the California Budget Act.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# 21<sup>st</sup> CCLC Grant Awards

- Program components for which funding can be used through this RFA:
  - After School Programs
  - Before School Programs
  - Supplemental Programs
  - Equitable Access
  - Family Literacy



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# Core Grant Awards

- **Base funding**
  - Includes funding for before and after school
  - For operation during the regular school year
- **Supplemental funding**
  - Any combination of nonschool days, e.g., weekends, holidays, summer, or intersession
- **Base and/or Supplemental funding is available to support the following programs:**
  - After School only, or
  - Before and After School



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Core Funding for After School

- **\$7.50 per student participant, per school day**
- **Maximum Amount per School**

Elementary School	\$112,500
Middle School	\$150,000
- **A large school adjustment** will be added to maximum grant amount for schools with high enrollments defined as:
  - Over 600 for elementary schools
  - Over 900 for middle schools



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# Core Funding-Supplemental

## After School

Lesser of:

30 percent of After School Base

or

\$7.50 per student participant, per day of services  
beyond the regular school calendar

## Before School

Lesser of:

30 percent of Before School Base

or

\$5.00 per student participant, per day of  
services beyond the regular school calendar



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Core Funding – Before School

- **\$5.00 per student participant, per school day**

- **Maximum Amount Per School**

Elementary School	\$37,500
Middle School	\$49,000

- **Large school adjustment** will be added to the maximum grant amount for schools with high enrollments defined as:
  - Over 600 for elementary schools
  - Over 900 for middle schools



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Grant Award Amounts

- Minimum: \$50,000 per year
- Maximum:
  - No maximum grant award per application
  - Requested amounts will vary depending upon the number of schools/program sites included in an application



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Optional Grants

- Available on a competitive basis

### **Equitable Access**

- Up to \$25K per program site
- To facilitate equitable access to and participation in programs

### **Family Literacy**

- Up to \$20K per program site
- Provide family literacy services to support the adult family members of the pupils in the 21<sup>st</sup> CCLC program



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# IV. Application Process



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Private School Consultation

- All 21<sup>st</sup> CCLC applicants must consult with private schools
- Rationale: Provide equitable opportunities for private schools to be involved in the design and implementation of the 21<sup>st</sup> CCLC program.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# Formatting Requirements

- Be sure to adhere to all requirements!
- If any adjustment to the application is needed prior to the due date, the entire application should be replaced.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Submission of the Application

- *Encouraged* to submit an Intent to Apply
  - One Intent to Apply per grant application
- *Required* to apply online
- *Required* to submit hard copies to the After School Division.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# Attachments, Letters of Agreement, and MOUs

- Should not be a continuation of the narrative.
- Attachments: Limited to 10 pages.
- Letter of Agreement and MOUs:
  - Not included in the 10 page limit.
  - MOUs should describe the specific commitment of staff, services, facilities, equipment, and time in the delivery of services and/or resources.
  - MOUs must be provided for paid services; Letters of Agreement for unpaid services.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# Scoring Process

- Applications will be read by two or more readers.
- The rubric will be used to determine if the application sufficiently meets the requirements of the 21<sup>st</sup> CCLC programs.
- The highest quality applications will be funded in descending order of their final scores (highest to lowest).
- If applications have a tie score and funding is limited, schools within the application will be assessed by PI status and percent FRPM.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

Online Application Process...  
will be addressed at the end of  
today's webinar



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# V. Core Application Narrative



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Sections to be included in the Application Narrative:

- Description of Community Needs Assessment (3 page maximum)
- Program Elements (3 page maximum)
- Collaboration/Partnerships (3 page maximum)
- Program Administration (3 page maximum)
- Sustainability (2 page maximum)
- Capacity of Effective Evaluation (2 page max)
- Priority for Funding – check boxes on Application Cover Page



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Submit as part of the application packet:

- Core Program Grant Budget
    - Form provided for the annual program budget
  - Core Program Grant Budget Narrative
    - 3 page maximum; does not count toward maximum page limit of narrative
  - Consultation with Private Schools Narrative
    - 1 page maximum; does not count toward maximum page limit
- Note:** The above is not included as part of the rubric



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Priority for Funding

1. a) Applicants proposing to serve primarily students who attend schools that have been identified as Program Improvement schools, and  
b) The application submitted jointly by at least one LEA and one CBO/ public or private entity.
2. Applicants replacing an expiring grant.  
**NOTE:** School sites that have received grant reductions are not eligible for this priority.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Optional Equitable Access Grant

- Funding of up to \$25,000 per school per year is available
- Intended to supplement the core grant
- Funds are to be used to increase access to 21<sup>st</sup> CCLC programs, depending on the local communities needs.
- Only applicants that score high enough in their core 21<sup>st</sup> CCLC application will be considered for this funding.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Optional Family Literacy Grant

- Funding of up to \$20,000 per school per year is available.
- To be used to provide family literacy services for adult family members of the students served by the 21<sup>st</sup> CCLC program.
- Intended to supplement the core grant.
- Applicants must identify the need for families and demonstrate a fiscal hardship.



**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

# How to Write an Effective Application

- Be brief and to the point; don't exceed the maximum page limit.
- Assume readers do not know anything about what you are proposing to do.
- Address everything in the rubric and narrative.



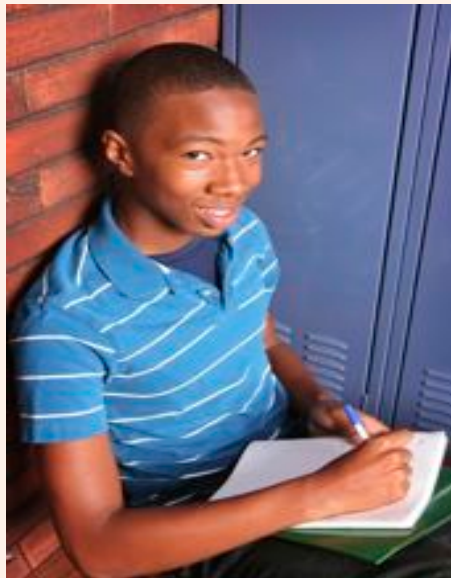
**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

## Technical Assistance

- **CDE Education Program Consultants  
After School Programs Division**  
**Phone: (916) 319-0923**  
**E-Mail: [afterschool@cde.ca.gov](mailto:afterschool@cde.ca.gov)**
- **Regional Leads for After School**  
<http://www.cde.ca.gov/ls/ba/cp/>
- **RFA Guidelines and Forms**  
<http://www.cde.ca.gov/ls/ba/cp/funding.asp>



Best of luck to you  
and the kids you serve!



**CALIFORNIA DEPARTMENT OF EDUCATION**  
Tom Torlakson, State Superintendent of Public Instruction