



**YMCA of San Diego County
Palomar Family YMCA**

Department Head – Education

The YMCA of San Diego County is currently seeking qualified candidates for a Department Head-Education position located at our Palomar Family YMCA branch in Escondido. This is an exciting opportunity for an education professional to join the Y! We offer excellent benefits, a competitive salary and more importantly the chance to make a positive impact within the community we serve.

Under the direction of the Executive Director, the Department Head – Education oversees and provides leadership to the branch Child and Youth Development programs including: After School Education and Safety (ASES) and Title 22 Licensed Preschool as well as the Transportation program. The Department Head is responsible for the development, administration, implementation, marketing, staff supervision, and ongoing evaluation of these programs. The Department Head will directly oversee the Childcare sites.

What We're Requiring:

- Bachelor's degree in Education, Child Development, Recreation or a related field with 12 Early Childhood Education (ECE)/Child Development (CD) units, plus 3 Child & Youth Development Administration units, plus 3 units supervisor field experience in Early Childhood Education/Child Development. California Child Development Program Director permit preferred.
- Minimum 2 years' experience supervising staff in Child & Youth Development program setting including 1 year experience as a Site Supervisor.
- Bilingual (English/Spanish) preferred.
- Current CPR for the Professional Rescuer and First Aid certification required and must be from one of the following certifying organization: American Red Cross, American Heart Association or American Safety & Health Institute.
- O2 certification required within 30 days of hire and must be from one of the following certifying organization: American Red Cross, American Heart Association or American Safety & Health Institute.
- Current ESMA Health & Safety certification required.
- A physical exam and negative TB test results within 7 days of hire.
- Must have reliable transportation to travel throughout San Diego County.

The Position is Responsible For:

- Responsible for the planning, development, implementation, evaluation, enhancement and expansion of all ASES and Licensed Child & Youth Development Programs and the Transportation Programs at the Palomar YMCA.
- Responsible for the promotion of the programs to meet targeted enrollment goals, including new program development.
- Responsible for the recruitment, supervision, training, evaluation and recognition of staff as necessary to ensure quality program delivery.
- Develop and implement the annual Child & Youth Development and Transportation Department budgets.
- Ensure all YMCA policies & procedures as well as contract and Title 22 and department requirements are adhered to at all times.

To view more detailed information regarding the position and to apply on-line, please visit www.palomar.ymca.org/jobs and be sure to include the most recent copy of your resume for consideration.

Equal Employment Opportunity Employer