

Position Title: Extended Care and Teen Staff Manager- Silver Tree Summer Camp

Full/Part Time: Full time

Closing Date: March 30, 2018

Job Summary:

Silver Tree Summer Camp Extended Care and Teen Staff Manager works directly with Silver Tree Camp Manager(s) to offer a robust extended care program for campers at Silver Tree Summer Camp signed up for post camp care(3pm-6pm). Friday Extended Care program is 8am-12pm. Program includes, field games, nature and science based activities, and arts and crafts. This position mentors and manages 15-20 youth staff.

Under direction, the Recreation Coordinator supervises, plans, coordinates, develops and evaluates Summer Day Camp programs in the areas of Recreation Facilities and Recreation Programs. Essential functions include: supervising staff and daily operations of a summer day camp; procuring the materials and resources necessary for implementing day camp programs, and in making the most effective use of the facilities and staff; compiling data and preparing attendance, facility use and budget expenditures or other financial reports; conducting informational meetings with staff, and volunteers concerning policies, procedures, rules and regulations related to their specific assigned activities at a community recreation center, and performing additional duties as required. The following camps will have positions this summer: Therapeutic Recreation; Harvey Milk; Mega Camp; Pacific Art; Pine Lake; Silver Tree; Archery; Extreme Sports; Eco; Junior Giants; Kezar Sports.

Minimum Qualifications:

Education:

Possession of a Baccalaureate degree from an accredited college or university

Experience:

4000 hours of experience leading recreational activities, performing recreational support services, and/or facility monitoring (experience as a security guard is not qualifying as facility monitoring).

Substitution:

Additional experience as described above may be substituted for the required degree on a year for year basis. Thirty (30) semester units or forty-five (45) quarter units equal to 2000 hours.

Possession of a Baccalaureate degree from an accredited college or university with major course work in Recreation, Recreation Administration, Business Management, Physical Education/Kinesiology, Performing Arts, or Visual Arts. May substitute for 2000 hours of experience as described above.

Link To Apply:

<https://www.jobaps.com/SF/sup/bulpreview.asp?R1=TEX&R2=3286&R3=083266>