

Company/Organization:

THINK Together

Location:

Santa Ana, CA

Position Title:

AmeriCorps - Early Learning Instructor

Full/Part Time:

Full Time, 11 month contract

Closing Date:

August 22, 2016

Job Summary:

AmeriCorps is a community service program that is funded by the government and participating community partners, which is designed to help communities meet the specified needs in their area by recruiting and training individuals who are willing to devote one to two years serving in selected community projects. Service programs strengthen communities, encourage responsibility, expand opportunities for education, provide service experience, and increase life skills. For more information on AmeriCorps, please visit www.americorps.gov

Service Position Summary:

AmeriCorps Early Learning Instructors will promote school readiness by serving in preschools, kindergartens, family resource centers and other early learning environments delivering lesson plans; working with children through large group, small group and/or one-on-one activities. Members will introduce early literacy, numeracy, and/or social-emotional development to children ages 2-5.

Essential Functions:**1. School Readiness Services (80%)**

- Directly interact with children and deliver skill building activities that focus on Literacy Math and/or Social Emotional Development
- Provide education strategies, such as Playgroups, Circle Time, Individualized Coaching Sessions, and/or Special Events. Includes designing, planning, promoting, conducting and evaluating programs.
- Assist with activities to for families by modeling appropriate parent/child interaction and providing information and/or assistance to promote family involvement in the child's growth and development.
- Follow a curriculum plan and schedule that meets the needs of the children served.
- Link parents to community resources based on family need as appropriate
- Deliver parenting education, information, and assessments as applicable
- Provide outreach strategies in the community to educate the community about services delivered and/or early childhood development.
- Participate in community events on behalf of First 5.
- Complete documentation of Service Activities as required

2. Supervision and Training (15%)

- Attend weekly individual supervision meetings with Supervisor
- Attend monthly team meetings/team building activities
- Attend required trainings provided by Prevent Child Abuse California, County Lead Agency and Host Sites specified trainings

- Attend additional trainings as assigned

3. Volunteer Recruitment (5%)

- Recruit, train and support community volunteers to support school readiness activities

Principal Working Relationships:

- Host Site Supervisor
- AmeriCorps Program Coordinator
- Service Site Staff
- County Agency Staff
- CAP Center Staff
- Families
- Various Community Services Agencies

Benefits Provided:

- Monthly Living Allowance of \$20,000 for the 11 month contract (pre-tax) (please note: \$1818 monthly)
- Educational Award of up to \$5,550.00 upon successful completion of 1700 hours (can only receive the first 2 years of service)
- Current Student Loan Forbearance
- Health Insurance, if eligible
- Childcare assistance, if eligible
- Personal Professional and Leadership Development Trainings

Minimum Qualifications:

Knowledge, Skills and Abilities:

- Must be able to read, write, speak and understand the English language.
- Ability to work with diverse workgroups and serve families with diverse economic, social, racial, and cultural backgrounds.
- Knowledgeable about local community resources.
- Ability to establish and maintain personal and programmatic boundaries while providing supportive services.
- Basic computer skills
- Strong interpersonal skills and the ability to relate to individuals who may not share basic commonality, including value systems and behavior norms.
- Experience in working with culturally diverse communities and families, with the ability to be culturally sensitive and appropriate.
- Demonstrate good writing and organizational skill.
- Skill to maintain a professional, confidential work environment.
- Ability to manage multiple tasks in an efficient manner.
- Knowledge of child abuse issues, substance abuse and family dynamics.
- Knowledge of child development and behavior.
- Ability to work evenings and weekends, as required.
- Ability to communicate clearly both orally and in writing.
- Experience in social services in community settings with families preferred.
- Able to deal with stressful situations.

Other Qualifications:

- Must be at least 18 years of age.
- Must be a U.S. citizen or lawful permanent resident.
- Clearance of fingerprint background check.

- Must possess a high school diploma or GED.
- Must possess a valid California Driver's license, reliable transportation and auto insurance.
- Must report to service site as scheduled and agreed upon with Host Site Supervisor.
- Able to travel between sites and to offsite events.

Link To Apply:

<https://my.americorps.gov/mp/listing/viewListing.do?id=37436&fromSearch=true>