Position Title:

Program Leader I-Strathmore, CA

Job Summary: *This position is responsible for providing a class of at least twenty students with a safe, healthy, and supportive environment during the afterschool hours.*   
  
Academic Support   
• Support student mastery of new skills through project-based learning   
• Promote and maintain a culture of safety and well-being with students   
• Ensure that activities are age-appropriate, engaging and exciting to students   
• Establish clear, consistent expectations for behavior and positive discipline   
• Ensure that every student feels known, accepted, valued and respected   
• Build and maintain a high level of trust through effective communication methods   
  
Expectations and Accountability   
• Comply with the ProYouth Employee Handbook   
• Comply with timekeeping requirements as stated in Timekeeping Manual   
• Address issues, concerns and challenges to immediate supervisor   
• Build positive and professional relationships with coworkers, supervisors, ProYouth executive and administrative staff, site principal, teachers and parents   
• Participation in professional development, staff meetings, site training and professional learning communities

Minimum Qualifications:

Education and Experience:   
• High School diploma plus:   
o AA/AS degree or higher or;   
o 48 college semester units or 2-year quarter units or;   
o Passage of TCOE Instructional Aide Assessment   
  
General Requirements:   
• Must be at least 18 years of age or older   
• Must pass a DOJ/FBI background check   
• Must receive TB clearance   
• Must be willing to work some weekends when staff development or other activities are scheduled   
  
Core Competencies:   
• Strong classroom management skills   
• Dedicated to serving the children in our community   
• Solution-based focus   
• Microsoft Office Suite familiarity   
• Excellent organizational skills   
• Detail-oriented with a strong sense of urgency   
• Ability to communicate effectively with students, co-workers, school staff and parents

Link To Apply:

https://www.edjoin.org/Home/JobPosting/1130056

Full/Part Time:

Part-Time; 20 hours per week