**Company/Organization:**

The Public Health Advocates

**Location:**

Sacramento, CA

**Responsibilities**

* Developing Public Health Advocates’ state legislative and policy research agenda with PHAdvocates’ policy team
* Developing background materials for sponsored bills
* Writing letters of support and opposition to state and national legislation
* Preparing legislative testimony
* Meeting with legislative staff and interest groups to advance PHAdvocates’ legislative interests
* Attending and testifying at legislative hearings
* Designing policy research proposals to inform state policy agenda
* Developing and editing policy briefs and research memo
* Grant writing
* Participating in strategic coalitions and developing strategic partnerships
* Informing public health advocates’ statewide advocacy network about legislative activities and activating them at appropriate times
* Using social media to advance our policy agenda
* Coordinating state policy work with the other activities of the organization

**Qualifications**

* Exceptional writing and public speaking skills
* A public health or public policy background
* Familiarity with public health research strategies
* Knowledge of the state policy-making process
* Ability to work independently, coordinate multiple tasks simultaneously,
and work as a member of a team
* Computer skills including knowledge of Microsoft Suite of software

**Preferred Qualifications**

* MPH, MPP, or related degree
* Familiarity with public health policy issues including nutrition and physical activity, the built environment, trauma, criminal justice, or substance use
* Experience developing and/or advocating for policy reforms in California
* Public Health or Policy research experience
* Grant writing experience

**Position Details**

* This is a full-time exempt position in Sacramento, Calif.
* Salary range: $56k – $84k depending on relevant experience
* Eligible for full health benefits available to spouses, domestic partners
and dependents
* Application period closes Monday, Jan 7, 2019
* Position available immediately

To apply, send a PDF copy of your resume, writing sample and a cover letter to **Sergio Zepeda, Director of Administration:****SZ@PHAdvocates.org**.