

Company/Organization:

Abrazar, Inc.

Location:

Westminister, CA

Full/Part Time:

Part Time (22 to 25 hours a week)

Closing Date:

May 31, 2017

Position Title:

Site Instructor - PRIDE Program

Major Responsibilities:

- * Develop original educational, social, athletic and recreational programs always keeping programming FUN and POSITIVE with the ASES P.R.I.D.E. Site Director's guidance
- * Prepares and coordinates all material and facilitates for what is required for various activities and clubs
- * Stimulate the minds and challenges the bodies of young people by appropriately implementing educational, social, athletic, and recreational activities to include delivering at least one enrichment club per program block
- * Facilitate and supervise small and large group activities
- * Work full program hours Monday through Friday
- * Exemplifies a positive role model for young people to emulate through dress, communication and attitude
- * Sets the example of positive behavior at all times
- * Actively takes a positive approach with the members, fellow staff, parents and partners
- * Helps ASES P.R.I.D.E. Site Director to evaluate programs, services and activities to ensure that they meet stated objectives, member needs and interests
- * Works with ASES P.R.I.D.E. Site Director to help develop partnerships with parents, teachers, school administrators, and the community
- * Delivers one special event per quarter as assigned by ASES P.R.I.D.E. Site Director
- * Attend trainings and meetings, as needed
- * Individually and with other staff members preserves the health and safety of all individuals associated with Abrazar, especially the participants and fellow staff at the school sites
- * Follows Abrazar's employee handbook rules, guidelines, policies and procedures
- * Represent Abrazar, Inc. well at school sites and events

* Available to work nights and weekends, as needed

* Performs other related assignments delegated by supervisors and administration. Must be flexible to change and willing to assist in all areas as needed

Minimum Qualifications:

* Associate's Degree or equivalent in child development/education OR passing of the Westminster School District Para-educator Exam

* 1 or more years of supervisory experience in youth service setting

* Strong written and verbal communication skills

* Demonstrated ability in working with young people, parents, and community leaders

* Interpersonal relations skills; having a positive attitude and using patience, tact, and respect

* Decision making, planning, organizing, communicating and analyzing skills required, as well as the ability to lead educational, social, athletic and recreational activities in small and large group settings

* Preparation and maintenance of clear and accurate record and reports

* Clearance of background check

* CPR and First Aide Certified

* Clearance of TB test

To Apply:

Email resume to Veronica Escobar v.escobar@abrazarinc.com