Company/Organization:

Harmonium

Location:

San Diego

Position Title:

Assistant Site Director

Job Summary:

Harmonium Mission: To promote well-being and self-sufficiency in children, youth, and their families through creative education, intervention, and prevention services rooted in collaboration with neighborhoods and families.

Looking for an opportunity to make a positive difference?? Harmonium currently has 3 openings for Assistant Site Directors at Elementary Schools in San Diego!!

Salary: $14.69 per hour (rate increase!) (all new hires begin at starting salary regardless of experience)

Benefits: 403b Retirement Plan with a match of up to 2% based on years of service; CA Paid Sick
Leave accrued at 1 hour per 30 hours worked with a maximum accrual of 80 hours per calendar year
Reports to: Site Director
Direct Report: N/A
EEO Job Category: Service Worker

Description: Klassic Kids is a licensed childcare fee-based program offered at multiple sites throughout San Diego County. This program provides a safe and nurturing environment based on social- emotional principles to support children’s well-being and school success. The Assistant Site Director is responsible for assisting with the overall management and administration of the site. This position supports the Site Director in complying with CCL regulations, Agency policies and procedures and best practices. The Assistant Site Director is mandated to take all the necessary steps to ensure the safety, security and well-being of each child enrolled in the program. Supervision of children and center upkeep are primary responsibilities of this position. They lead the on site team when the Site Director is not present. The Assistant Site Director is responsible for supporting the healthy social/emotional development of children enrolled in the program in line with Early Childhood Development best practices. This includes using behavioral reinforcement programs, behavioral strategies to address problematic behavior, and strength based approaches.

Minimum Qualifications:

− 18 years of age or older
− Must complete 12 units in early education, child, growth & development, recreation, humanities, or education including college work-study, volunteer or internship
− Must complete Administration 202 course within 12 months of hire date
− Possess Community Care Licensing qualifications for childcare Program Assistant, Section 101515
− Current First Aid/CPR required
− A minimum of one-year experience working in a day care center with school-aged children
− Demonstrated ability in sports, special interests and hobbies, and/or arts and crafts
− Ability to relate well to children and adults
− Current health screen, negative TB test, and immunizations against Measles, Pertussis and annual Influenza
(or signed an annual declaration declining the Influenza shot)
− Must receive Fingerprint Clearance upon hire (paid by Harmonium)
− Valid CA driver’s license and access to a reliable vehicle with active insurance
− Ability to substitute at other licensed locations throughout San Diego

Link To Apply:

<http://www.harmoniumsd.org/wp/employment-2/>

Full/Part Time:

Part Time

Closing Date:

November 19, 2019