**Company/Organization:**

Buchanan YMCA

**Location:**

San Francisco

**Position Title:**

CARE Program Director

**Job Summary:**

The CARE Program Director is responsible for the development and implementation of the Buchanan YMCA Center for Academic Re-Entry and Empowerment Program. The Program Director will work closely with our partnering San Francisco Unified School District (SFUSD) Teachers, Counselors, and Administrators. The collaboration between the YMCA and SFUSD will focus on meeting the needs of youth by creating and supporting individual action plans towards graduation.   
  
The Program Director will have direct oversight and supervision of all aspects of the program, staff, and community partner and funder relationships. The Program Director will have direct contact with SFUSD, the Department of Children Youth and their Families (DCYF), the Mayor's Office of Criminal Justice (MOCJ), Juvenile Probation Department (JPD), San Francisco Police Department (SFPD), and all other CARE partners.   
  
This position is responsible for program finances, gathering and reporting program data, and all other program administration needs. The Program Director position requires excellent communication and organizational skills. This position will supervise staff and empower high school-aged youth. The Program Director must have a strong knowledge of San Francisco, specifically the Western Addition/Fillmore community, and the barriers young people have concerning academic success and personal development. This position requires the skills to respond and resolve youth and staff conflicts with a restorative justice lens.

Minimum Qualifications:

Age: Minimum 23 years of age   
Education: BA/BS preferred. Or, 6+ years working with opportunity youth   
Availability: Program hours, nights and weekends for events or conferences   
Related Experience: Supervision, Administration, and Community Collaboration   
Language Skills: Bilingual Preferred; Spanish and/or Cantonese   
Specialized Skills: Grant Writing, Group Work, and Strategic Planning   
Licenses & Certifications: YMCA Required Certifications provided upon hiring

**Link To Apply:**

<https://www.ymcasf.org/about/careers/jobs/program-director-center-academic-re-entry-empowerment-care>

**Full/Part Time:**

Full Time

**Closing Date:**

September 10, 2019