**Company/Organization:**

Boys & Girls Clubs of Metro Los Angeles

**Location:**

Los Angeles

**Position Title:**

Fine Arts - Youth Development Professional

**Job Summary:**

Job Type: Part Time (25-26 hrs, must be available between 1 pm-7 pm) Salary: $15-$16 an hour

**To Apply**: Visit our website at www.bgcmla.org. Click on “Get Involved > Job Opportunities”.

At website: Send resume and cover letter to apply@ bgcmla.org with “Fine Arts YDP” in the subject line.

**OVERVIEW**

Boys & Girls Clubs of Metro Los Angeles (BGCMLA) was founded in 2015 to bring together Clubs in the south, central, and south-east Los Angeles areas and in so doing enhance services to Los Angeles youth that ensure success is within their reach. Currently, BGCMLA operates five clubs: Roy W. Roberts, II Watts / Willowbrook Boys & Girls Club, Boys & Girls Club of Nickerson Gardens, Jordan Downs Boys & Girls Club, Challengers Boys & Girls Club, and Bell Gardens Boys & Girls Club with more on the horizon.

Poverty affects close to half a million children in Los Angeles and has devastating effects on their education, workforce participation, earning potential, and social and emotional well-being. Our mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

The position of Youth Development Professional-Fine Arts is responsible for planning, organizing, promoting, implementing, and evaluating a diversified arts program and supporting academic programs. Lead activities in art, including drawing, painting, etc.

In addition, the position also provides supervision and promotes engagement of club members, and ensures a safe and supportive environment for club members by promoting positive relationships.
 **MAJOR DUTIES AND RESPONSIBILITIES:**

General
Creates an environment that facilitates the achievement of Youth Development Outcomes. Promotes and stimulates program participation. Orients new members programs, special events, and opportunities as well as club safety, program and disciplinary rules. Provides guidance and role modeling to members.

Participates as part of a team to run quality programs by helping out where needed or directed, which may include driving the club vans, etc. Participates in training / educational opportunities to expand knowledge and skills. Additional duties as assigned.

Programs
Implements, monitors and evaluates programs, services and activities for members. Develops and posts daily, weekly and monthly program plans. Monitors and evaluates programs, services and activities to ensure safety of members and quality in programs. Recognizes club members for program participation and achievement. Maintains records to track attendance and participation. Recommends development of new programs / enhancement of existing programming.

Supervision and Administrative Management
Maintains order and, as required and as per BGCMLA policy, discipline of club members. Supervises and trains volunteers and program assistants. Ensures a productive work environment by participating in programmatic / club staff meetings.

Monitors supply needs and orders required supplies through approved vendors and within budget as approved by Supervisor. Keeps supply areas neat and orderly. Completes and submits all required paperwork on time.

Insures program area is attractive, neat and clean and bulletin boards and notices are current. Recommends needed repairs to facility and / or equipment.

**Minimum Qualifications:**

Currently enrolled in a course of higher education or have received an art degree from an accredited post- secondary educational institution.
Combined experience and / or formal training equivalent to a minimum of two years where:
There is experience working with youth and knowledge of youth
Formal training in fine arts, and / or experience teaching youth while creating engaging learning experiences.
Excellent communication and inter-personal
Demonstrate techniques in drawing and
Understand acrylic paints: dry brushing, staining, layering, underpainting,
Hold a valid drivers’ license and pass motor vehicle driving record
Pass criminal background
Pass (negative result) a TB
BGCMLA is an equal opportunity, affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, age, marital status, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.

**Link To Apply:**

<https://www.indeed.com/jobs?q=youth+development+professional+fine+arts&l=Los+Angeles%2C+CA>

**Full/Part Time:**

Part Time

**Closing Date:**

September 30, 2019