

# Community Cares Referral Form

This form is for use to refer a student for the Community Cares partnership program with MPUSD: YMCA, CPY, City of Seaside Rec Department and the Boys & Girls Club.

Community Cares Programs are offered Monday-Friday from 7:30 am - 4:00 pm. Students will be assisted during synchronous Distance Learning class and offered enrichment activities, physical activities and nutritious meals. A regular convening of community partners and site leaders to discuss students engaged in the partnership will be arranged soon.

## **Priority Enrollment:**

- 1) Homeless and Foster Students**
- 2) IEP's or 504's Students**
- 3) Struggling with online learning Students**
- 4) English Learner Students**

# ELO COVID-19 Policies & Procedures

**MPUSD/Expanded Learning Opportunities (ELO)**

**Day Program 2020-2021**

**COVID-19 Policies and Procedures**

MPUSD-ELO COVID-19 policies and procedures are derived from the Centers for Disease Control, the State of California, the County of Monterey guidelines and best practices for Expanded Learning programs. All policies and procedures will be enforced at all times with strict daily oversight from the ELO Site Director on duty. For any specific health related questions, please contact the School Nurse.

**Child Drop-Off (Limiting Site Access)**

**Child Pick-Up (Limiting Site Access)**

**ELO Staff Arrival**

**Exposure/Possible Closure**

**Use of Shared Space/Equipment**

**Isolation Room Policies and Procedures**

**Nutrition Services**

**Cleaning & Disinfecting**

# COVID-19 Exposure Notification Flowchart

(MPUSD INTERNAL PROCESS)



## Com. Cares/ELO Lead

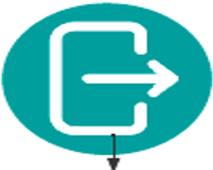
CPY: Shari/Ben  
ELO: Francine & SD  
YMCA: Robin/Staff  
B&GC: Marlene/Staff  
Seaside Rec: Dan/Kennedy

- Notifies Cabinet and Site Administrator
- Compiles list of MPUSD employees that were exposed and provide to HR

- Compiles list of students in cohort(s) including parent contact information

- Calls parents of students following the parent notification template provided by Comm

- Notifies Nutrition Services of reduced # of meals



## Site Administrator

Highland: Hecate  
Ord Terrace: Joe S  
LAMS: Reggie  
Olson: Drew  
Del Rey Woods: Lynn  
Monte Vista: Joe A  
SMS: Adam  
King: Allison

- Notifies custodian of closed location(s) and required cleaning

- Notifies other staff currently on site

- Assists with calling parents (if needed)

- Be available as needed



## District Office

Communications: Marci  
HR: Manny/Leslie

- Comm: Prepares notification template for parents.

- Comm: Prepares and disseminates notification template for MPUSD site staff.

- HR: Calls MPUSD staff about exposure and explains leave options. Prepares and disseminates letters for impacted MPUSD staff.

- HR: Follow up on employee testing and returning to work.



## Health Professionals

Highland: Diane/Laura/Kim  
Ord Terrace: Diane/Laura/Kim  
LAMS: Melanie  
Olson: Melanie  
Del Rey Woods: Gianna/Kim  
Monte Vista: Gianna  
SMS: Laura  
King: Laura

- Verifies the COVID-19 positive test result(s) with parent or employee

- Assists in identifying impacted cohort(s)

- Serves as liaison to the Monterey County Health Department for contact tracing

- Available to answer health related questions and provide resources



## Special Education

Highland: Caitlyn  
Ord Terrace: Caitlyn  
LAMS: Alice  
Olson: Alice  
Del Rey Woods: Sonya  
Monte Vista: Katie  
SMS: Katie  
King: Katie

- Informs transportation if student will be out

- Finds replacement 1:1 if employee will be out for an extended time

- Site sped staff available to assist student(s) outside of the cohort if no 1:1 is available.

- Communicates with Sped parent regarding status of 1:1 support.

# Paraprofessional Waiver

## **Recommendation**

To waive the Paraprofessional requirement for the Program Leader position.

## **Background**

At the end of the 2019-2020 school year, ELO had 12 vacancies in the After-School Academy (ASA) and After School Campus Academy (ASCA) programs. As a result, ELO is starting the 2020-2021 school year with 12 vacancies and possibly more due to staff not returning due to Covid-19. In addition, Federal Program Monitoring (FPM) requires MPUSD to stay within a 1:20 student to staff ratio and adhere to the District adopted paraprofessional requirement. This waiver will meet the shifting needs for both the current Covid-19 pandemic and the ongoing FPM requirement in future years.

MPUSD will be full distance learning for all students for the start of the school year. ELO staff will help support the MPUSD staff with ASA program supporting MPUSD staff which are considered essential workers under the State and Expanded Learning guidelines.

## **GOAL ONE: IMPROVE OUTCOMES FOR ALL STUDENTS AND ELIMINATE PERFORMANCE GAPS**

All stakeholders have high expectations for all students-the School Board, administration, teachers, support staff, parents, students and the community.

The long-term goal is to have Program Leaders that are on the paraprofessional waiver to become paraprofessional compliant within 3 years of accepting employment with MPUSD. Extensions provided by ELO are possible on a case by case basis. A short-term goal is to enhance our community relationships and provide the waiver to the employees of our Community Partners.

**PLAN:** A Program Leader hired by MPUSD without meeting the paraprofessional requirement will be placed on a Plan to Remedy (PTR) and will involve the Program Leader making adequate progress towards becoming paraprofessional compliant via two paths. (See below)

All Community Partner staff working with MPUSD students will have the paraprofessional waiver applied to them and will not be required to participate in the PTR. All Community Partner staff working with MPUSD students without meeting the paraprofessional requirement will have the opportunity to voluntarily participate in the PTR offered by MPUSD. If the Community Partner staff want to participate in a PTR, the staff member will notify their immediate supervisor and the Director of Expanded Learning within 30 calendar days of joining the Community Partner staff or within 30 calendar days of the start of the new academic year.

## **PTR PATHS:**

- **PATH #1 AA Degree or 48 Semester Units:** Program Leaders will be granted flexible scheduling to attend classes towards obtaining an AA degree or reaching 48 semester units. Program Leaders would be expected to take at least 1 class per semester to be making adequate progress.
- **PATH #2 Pass Paraprofessional Exam:** Program Leaders will be granted flexible scheduling to study for and take the paraprofessional exam. Program Leaders would be expected to take the district paraprofessional exam at least 2 times per year to be making adequate progress.

# ELO-Teacher Pipeline

## Steps to Becoming a Teacher

1. ELO Program Leader under paraprofessional waiver and plan to remedy
2. ELO Program Leader with paraprofessional and enter County Office program for BA Degree
3. ELO Site Director
4. District Teacher Residency Program to obtain a teaching credential and Master's Degree in one year.

# Summer Plans for MPUSD & Expanded Learning

## **Expanded Learning Opportunities Staff Interest: Summer 2021 Accelerated Outdoor Science Literacy Academy**

Summer 2021 Accelerated Outdoor Science & Literacy Academy will be hosted by MPUSD Education Services and the Expanded Learning Opportunities department. This is an onsite program that will be offered in each learning community (Monterey, Seaside, Marina). We will follow the most recent guidelines and protocols from the CDC and Monterey County.

### **Student Schedule**

8:00-8:30	Breakfast
8:30-9:45	Instruction (ELO staff and Credentialed teachers)
9:45-10:15	Recess
10:15-11:30	Instruction (ELO staff and Credentialed teachers)
11:30-12:00	Lunch
12:00-12:30	Recess
12:30-2:15	Outdoor Science/STEM Community Partnership Activities (ELO Staff)
2:15-2:45	Recess
2:45-4:00	Arts/Music etc. (ELO Staff)

# Foundational Literacy Summer School Teacher Cohort

February 1st - May 3rd, 2021

## OVERVIEW

The central work of our MPUSD Summer Accelerated Outdoor Science and Literacy Academy will be foundational literacy. We are supporting teachers from all grades (k-8) regardless of subject area. A cohort of 15 teachers from grades K-8 who have been accepted to teach 20-21 summer school will participate in the MPUSD foundational literacy cohort to learn the skills necessary to support students in reading. The foundational literacy cohort will last for 14 weeks. It will consist of both online learning through the [CORE Online Reading Academy](#) and team collaboration and planning with MPUSD teachers and coaches.

## GOALS

A national study shows that students who do not read proficiently by third grade are four times more likely to leave high school without a diploma than proficient readers. MPUSD is committed to teaching high leveraged foundational literacy instruction grounded in the five pillars of reading: phonemic awareness, phonics, fluency, vocabulary, and comprehension. The MPUSD Summer School Academy will focus on these foundational literacy skills.

## College Credit Option

Participants may receive 3 graduate-level semester extension units for an additional cost of \$327. These units are typically used for salary advancement. There are no additional requirements beyond the successful completion of the 45-hour course. **These additional units are optional and the cost would be paid by the participant.**