

Activity Outline

Expanded Learning in California: Federal Program Monitoring

Instructional Outline/Detailed Trainer Agenda:

This internal agenda is for training purposes regarding the Federal Program Monitoring for Expanded Learning in California. This agenda is recommended to use in conjunction with the Expanded Learning in California Grantee Orientation video on the Federal Program Monitoring. In this agenda, you will find the instructions necessary to facilitate a training workshop on your own. The agenda includes, materials, print needs, pre workshop prep and a step-by step facilitation guide.

Session Materials:

- [Expanded Learning in California Grantee Orientation Video: Federal Program Monitoring](#)
- Recording Device and Markers (piece of paper or white board space)
- Score Card (white board, flipchart paper, etc.)
- Computer and Internet
- Projector

Print Needs:

- [FACT or FICTION Questions](#) (highlighted questions are answered in the video)

Pre-Workshop Prep:

- Create a score card to record points earned/lost during the game
- Watch the Expanded Learning in California Grantee Orientation video on Federal Program Monitoring as a group

**Facilitator note: If you do not have access to a projector, be sure to allow all attendees the opportunity to see how the CDE webpage is accessed visually by using multiple monitors, or demonstrate how to get to the landing pages multiple times. Access to the internet is however necessary.

TIME	ACTIVITY	FACILITATOR	MATERIALS (e.g. applicable handouts, resources to reference)	NOTES & THINGS TO REMEMBER
(5 min)	<p>Welcome and Overview This video will examine the Federal Program Monitoring process for Expanded Learning Programs in California.</p>			
(30 min)	<p>Activity Introduction Put your brainpower to the test with this FPM themed FACT or FICTION group game. This activity is designed to strengthen knowledge around the FPM Process. Partake in some friendly competition with your colleagues and then take a moment to access the California Department of Education’s Expanded Learning Division website to locate resources that will assist you in the FPM process.</p> <p>FACT or FICTION Directions: <i><u>**Read the directions below out loud to the entire group to provide clarity on game rules and guidelines</u></i></p> <ul style="list-style-type: none"> • Divide the group into 2 teams • Designate one participant from your team to be the recorder/question responder. 			

	<ul style="list-style-type: none"> • I will read the first FACT or FICTION question aloud to the group. Once the question is read, teams are allowed to select their answer together as a team. However, the designated responder is the only participant that can record the teams answer on the recording device, raise the paper in the air when they are finished and answer the question when the facilitator asks for team responses. • The facilitator will ask for each teams response once both teams have a raised paper in the air. To ensure teams do not change their answers after the opposing team answers, responders must read exactly what is recorded on the paper that their teams has agreed upon. • A correct response of “FACT” or “FICTION” earns 1 point. A question that is FICTION can earn an additional point by providing the correct response. However, answering with the correct response is at the team’s discretion. • An incorrect response at any time will deduct a point from the team’s score. <p><u>**Facilitator Note: Players cannot have “negative dollar amounts. “They are still allowed to play the game, but the lowest point amount is zero.</u></p> <ul style="list-style-type: none"> • If none of the contestants gives a correct response, the facilitator reads the correct response and continues to 			<p>The facilitator will decide which team will provide their answer first by asking the teams to pick a number 1-10. The closest will respond first each round</p> <p>Record the points earned and lost for each team on the large score card so it is visible to the entire group.</p> <p>The contestant’s answer does not have to match the answer from the video exactly, but should have the same general meaning.</p>
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	<p>the next question. The point value for each team will remain as is.</p> <ul style="list-style-type: none"> At the end of the round, the facilitator will add up the team points. The team with the highest number of total points will be declared the winner! 			
(10 min)	<p>Reflection</p> <p>This video and activity are a great way to familiarize you and your team with the FPM process. However, there are several online resources to help better your understanding as a team. Take a moment to access the URL's at the end of the FPM video as a group.</p> <ul style="list-style-type: none"> Frequently Asked Questions https://www.cde.ca.gov/ta/cr/fpmfaqs.asp The BASP Instrument https://www.cde.ca.gov/ta/cr/proginst201819.asp The California Monitoring Tool (CMT) https://www.cde.ca.gov/ta/cr/cmt.asp 			
Total: (60 min)	<p>Closing</p> <p>Thank you so much for all that you do and for being so engaged in our work today. We are looking forward to our next meeting. Keep up the incredible work out there! You are making a difference, every day.</p>			



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